



Position Opening – Executive Director

Hope Clinic for Women (HCW), located in beautiful Fallbrook, California, is seeking a passionate and visionary Executive Director to lead our licensed Christian, nonprofit women’s primary care medical clinic and pregnancy resource center.

For over 25 years, HCW has provided free, safe, confidential, and compassionate medical care that promotes sexual health and whole-person well-being. Since 2001, we have walked alongside women and families by offering pregnancy resources, education, and referrals—empowering young moms throughout pregnancy and up to two years after the birth of their child.

This is more than a leadership role—it is an opportunity to shape the future of a life-affirming ministry and make a lasting impact in our community.

About the Role

The Executive Director provides spiritual and strategic leadership to staff, volunteers, and supporters while advancing the mission and vision of HCW. This individual works closely with the Board of Directors to guide long- and short-term organizational goals and represents HCW throughout the community to expand client outreach, volunteer engagement, and financial support.

The Executive Director is a spiritual leader for the staff they oversee:

- Nurse Manager
- Program Services Director
- Director of Operations and Bookkeeper
- Event Coordinator

The role is actively engaged in fundraising and development, including donor cultivation, grant research and writing, and community partnerships.

Who We’re Looking For

We are seeking a faith-driven, relational leader who is energized by both ministry and management. The ideal candidate will bring:

- A college degree or equivalent experience in administration, nonprofit leadership, or management
- Experience in fundraising development and nonprofit operations

- Strong writing, research, and reporting skills
- Grant writing experience (preferred)
- Comfort with social media engagement and basic website oversight
- A heart for serving women and families in a Christ-centered environment

If you are a collaborative leader who thrives on building teams, cultivating generosity, and advancing a meaningful mission, we would love to hear from you.

Join us in leading Hope Clinic for Women into its next chapter of faithful service and community impact.

The position of Executive Director is an hourly part-time position four days weekly.

For information on this position please contact:

Carolyn Koole MPA, Executive Director

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Location: 125 E Hawthorne St, Fallbrook CA 92028

Learn more about Hope Clinic for Women

Website: www.hopefallbrook.com

Facebook: Clients: <https://www.facebook.com/homeonhawthorne>

Friends: <https://www.facebook.com/beteamhope>